

Section: Narratives - Program Description

INTRODUCTION

Under the Elementary and Secondary School Emergency Relief II Fund (ESSER II), authorized by the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, the Pennsylvania Department of Education (PDE) awards grants to School Districts and Charter Schools to address the impact that Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on elementary and secondary schools across the state.

Please note: ESSER II funds **cannot** be used for: 1) subsidizing or offsetting executive salaries and benefits of individuals who are not employees of the LEAs, or 2) expenditures related to state or local teacher or faculty unions or associations. ESSER II funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.

***ESSER II funds are not Title I funds and as such, are not subject to Title I rules.**

Please explain how the LEA will determine its most important educational needs as a result of COVID-19. (3000 characters max)

The Sullivan County School District has surveyed students, families and staff about internet, internet service and technology. Teachers made personal contact via phone calls to ask if they preferred paper-based instruction as well. With the combination of parent input and teachers' instructional strategies, paper packets for students will be created for those that do not have adequate internet access and prefer paper-based instruction; community internet-based access centers as well as hotspot access will be announced and shared with families throughout the county. We have re-allocated our special education and Title services so they are strategically aligned with the students who need the greatest support. They will also be moving forward with all compliance issues around special education procedures and processes. Administrative assistants and support teachers will reach out to any students who do not attend live sessions or from whom their teachers have not heard. Due to the nature of our rural, remote county, there are those that live where internet resources are inadequate, inaccessible, or unavailable. Therefore, until this can be fixed, as a district, we will always struggle to go total remote distance learning with fidelity for all of our students so community effort has been given to provide places such as libraries, parking lots etc. for families to travel to get internet access.

Please explain the LEA(s) proposed timeline for providing services and assistance to students and staff. (3000 characters max)

The Sullivan County School District in grades K-12 will provide planned instruction for all students starting with the first day of the school calendar for 2020-2021. Teachers will offer new content and instruction in all content areas. All teachers will provide "Office hours" and support for students and their families at a variety of times. Teachers will meet and plan with their grade-level or content peers and colleagues to collaborate. Teachers will participate in professional learning opportunities and weekly "check-ins" with their building administrators.

Please explain the extent to which the LEA intends to use ESSER II funds to promote remote learning. (3000 characters max)

Sullivan County School District is a 1-to-1 Chrome Book device in all grades K-12. There will be times when paper worksheets are more appropriate. Planned Instruction opportunities, parent communications, and worktime availability for teachers are on individual teacher websites located on the District's web site. Events where families do not have internet access, planned instructions opportunities through paper packets will be distributed to the home by school buses and mail. Students without internet access will receive support through landline and cell phone calls from faculty and administration. Distribution of devices and accessories for new students to the district will be handled through the administration of the building when the student enrolls. Technology support for devices will be provided by the district via a 'tech request' hotline.

Please describe how the LEA intends to assess and address student learning gaps resulting from the disruption in educational services. (3000 characters max)

Planned Instruction of subject content materials will be delivered to all K-12 students attending Sullivan County Schools. In addition, opportunities for teachers and students to make contact on a regular basis as we navigate these undefined times. We are a one-to-one device school district in grades K-12. However, due to the nature of our rural, remote county, there are those that reside where internet resources are inadequate, inaccessible, or unavailable. For those families we are providing paper-based instruction.

Please describe the LEA(s) proposed procedures for evaluating local COVID-19 impacts in relation to education programming and delivery. (3000 characters max)

Areas of emphasis should include:

- Documenting learning loss associated with extended school closure;
- Outlining the development of local continuity of education plans over the course of emergency response efforts; and
- Detailing supports for vulnerable student populations and families.

Sullivan County provides Chromebooks for all students in grades K through 12. The district will continue to use the online educational platforms Google Classroom and Seesaw that we use during the regular school year. Teachers and students are familiar with these platforms. Teachers are able to use Google Meets applications to virtually meet with students. In addition, staff members will be using their personal phones to communicate. Teachers will make phone calls home to check in with their students and ask if they have any questions concerning the work they are doing; it is to give the personal touch that is missing from not attending school. While our intent is to deliver as much of the activities virtually, paper packets will be provided as requested, particularly for families without internet access. K-12 Teachers will plan, design, and deliver instruction daily to their students. They will provide additional supports as needed and remain in contact with their students. Teachers will reach out to students via phone, email, ClassDojo, Google Meets, etc. if they miss more than two sessions in a row. Sullivan County

Students are expected to participate in sessions provided by their teachers, watch recorded lesson provided by their teachers, and complete activities as follow-up.

Please describe the LEA core set of strategies that will be used to guide local investment of ESSER II funding, associated with short-range (i.e., remainder of the 2020-21 school year) and long-range (2021-22 and 2022-2023 school years) timelines. (3000 characters max)

These strategies may entail the establishment, scale-up, refinement, or evaluation of remote learning, as well as strategies for school-based teaching and learning responsive to conditions related to the pandemic. LEAs will be asked to outline how limited, ESSER II funding may support these initiatives and how these funds might interact with other federal funding, including enhanced Title IV flexibility, to ensure strategic and sustainable use of funds.

In the 2020-2021 school year, the Sullivan County School District will 1) Stay connected with students to attain a greater understanding of student social, emotional, and mental health needs through various forms of communication. 2) Engage students in learning opportunities in all content areas and 3) Maintaining flexibility with our students and staff to ensure all students have equitable access to the content to deepen and extend thinking in all content areas. Primarily the investment of CARES funding will provide the services of a Coordinator of Virtual Curriculum and Technology who will provide support to all of our District Faculty ensuring that our programs can be provided by our Griffin Virtual Academy. The District will determine local and state funding available to ensuring continuation of the program for the 2021-2022 school year and beyond.

Please describe specific plans, measures, and longer-term evaluative strategies concerning student learning gaps - as well as opportunity to learn factors - stemming from COVID-19. (3000 characters max)

Special education teachers and staff will work with regular education teachers and families to meet students' needs to the maximum extent possible. IEP and 504 plan meetings will be held at least annually either in person or virtually. Accommodations listed in students' IEPs or 504 plans will be followed and revisions will be made to plans as deemed appropriate by IEP and 504 teams. If parents have questions or concerns, they are encouraged to contact their students' teachers and the supervisor of the department. Teachers will follow students' EL supports as described in the students' Individual English Language Learner Plans. If parents have questions or concerns, they are encouraged to contact their students' teachers and the supervisor of the department. Students that are identified as gifted will continue to receive the enrichment or acceleration opportunities that are listed in their GIEPs. If revisions to plans need to be made, GIEP teams will make those decisions individually. If parents have questions or concerns, they are encouraged to contact their students' teachers and the supervisor of the department.

Section: Narratives - Allowable Usage of Funds

ALLOWABLE USAGE OF FUNDS

Check the box before each intended acceptable use classification your LEA is applying to use ESSER II funds to support.

For additional information on cleaning and sanitizing your LEA, please visit the following resources:

[CDC - Disinfectant Decision Tool website](#)

[CDC - Cleaning Guide website](#)

*If your LEA is spending in an area authorized by the ESEA of 1965, please select option (1), then specify which sub-program(s) will be included by selecting from options "A - L".

- ☐ (1) Any activity authorized by the ESEA of 1965.
 - ☐ -(1a) Title I, Part A (Improving Basic Programs Operated by LEAs; Section 1003 school improvement)
 - ☐ -(1b) Title I, Part C (Education of Migratory Children)
 - ☐ -(1c) Title I, Part D (Prevention and Intervention Programs for Children and Youth Who Are Neglected, Delinquent, or At Risk)
 - ☐ -(1d) Title II, Part A (Supporting Effective Instruction)
 - ☐ -(1e) Title III, Part A (English Language Acquisition, Language Enhancement, and Academic Achievement)
 - ☐ -(1f) Title IV, Part A (Student Support and Academic Enrichment Grants)
 - ☐ -(1g) Title IV, Part B (21st Century Community Learning Centers)
 - ☐ -(1h) Title V, Part B (Rural and Low-Income School Program)
 - ☐ -(1i) Subtitle B of title VII of the McKinney Vento Homeless Assistance Act
 - ☐ -(1j) The Individuals with Disabilities Education Act ("IDEA")
 - ☐ -(1k) The Adult Education and Family Literacy Act
 - ☐ -(1l) The Carl D. Perkins Career and Technical Education Act of 2006 ("the Perkins Act")
- ☐ (2) Coordination of preparedness and response efforts of local educational agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to COVID-19.
- ☐ (3) Providing principals and others school leaders with the resources necessary to address the needs of their individual schools. See help text for example.
- ☐ (4) Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.
- ☐ (5) Developing and implementing procedures and systems to improve the preparedness

and response efforts of local educational agencies. See help text for example.

☐ (6) Training and professional development for staff of the local educational agency on sanitation and minimizing the spread of infectious diseases. (For helpful tips on cleaning and sanitizing your LEA, please visit CDC's website, links are provided in the question text above.)

****Purchases of Personal Protective Equipment (PPE) are allowable, if not already purchased using ESSER.****

☐ (7) Purchasing supplies to sanitize and clean the facilities of a local educational agency, including buildings operated by such agency.

☐ (8) Planning for and coordinating during long-term closures, including how to provide meals to eligible students, how to provide technology for online learning to all students, how to provide guidance for carrying out requirements under the IDEA and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements.

☒ (9) Purchasing educational technology (including hardware, software, and connectivity) for students who are served by the local educational agency that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and students with disabilities, which may include assistive technology or adaptive equipment.

☐ (10) Providing mental health services and supports.

☒ (11) Planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, students with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.

☐ (12) Addressing learning loss among students, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care.

☐ -(12a) Administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiating instruction.

☐ -(12b) Implementing evidence-based activities to meet the comprehensive needs of students.

☐ -(12c) Providing information and assistance to parents and families on how they can effectively support students, including in a distance learning environment.

☐ -(12d) Tracking student attendance and improving student engagement in distance education.

☐ (13) School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.

☐ (14) Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door repair and replacement.

 (15) Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency.

Based on your selections above, please complete the table by identifying categories of usage, and providing a description of how your LEA will utilize the funds. The description has a maximum of 1000 characters.

*For consortium applications, please include a line for each applicable LEA/Usage combination

LEA Name	Allowable Usage of Funds	Description (1000 max characters)
Sullivan County School District	(15) Other activities that are necessary...	Usage of funds for educational professional employee benefits to offset the reduction in expected revenues received for the 2021-2022 fiscal year.
Sullivan County School District	(11) Planning and implementing activities related to summer learning...	Usage of funds for educational professional employee benefits to offset the reduction in expected revenues received for the 2021-2022 fiscal year. Employee expense for summer programs and additional education opportunities beyond the normal school hours.
Sullivan County School District	(9) Purchasing educational technology...	Chromebook lease purchase of equipment to ensure that all students can participate in educational programs regardless of the method of instructional delivery.

Section: Narratives - ESSER II Fund Assurances

ESSER II FUND ASSURANCES

LEAs that receive more than \$150,000 in CRRSA Act funds will complete quarterly FFATA reports, including the following data: (LEAs receiving less than \$150,000 please select 'NO')

- The total amount of funds received, the amount spent or obligated for each project or activity,
- A detailed list of all projects or activities supported with CRRSA Act funds including:
 - ◊ Name
 - ◊ Description
 - ◊ Estimated number of jobs created or retained (where applicable)
- Detailed information on subcontracts and subgrantees, including FFATA data elements, as prescribed by OMB.

Yes

LEA will, to the greatest extent practicable, continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19 in compliance with section 315 of Division M of the CRRSA Act. In addition, each entity that accepts funds will continue to pay employees and contractors to the greatest extent practicable based on the unique financial circumstances of the entity. CRRSA Act funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.

Yes

The LEA will cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of (i) the Department and/or its Inspector General; or (ii) any other federal agency, commission, or department in the lawful exercise of its jurisdiction and authority.

Records pertaining to the ESSER II Funds, including financial records related to use of grant funds, will be retained separately from those records related to the LEA's use of ESSER Funds.

Yes

LEA maintains inventory records, purchase orders and receipts for equipment (over \$5,000) purchased, Computing Devices, Special Purpose Equipment (\$300 - \$4,999), and will conduct a physical inventory every two years. Please note: Inventory of equipment purchased with federal funds must be broken out by funding source.

Yes

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AUN: 117576303
Grant Content Report
Elementary And Secondary School Emergency Relief Fund (ESSER FUND)

The LEA will comply with all reporting requirements, including those in Section 15011 of the CARES Act and section 313(f) of the Division M of the CRRSA Act and submit required quarterly reports to the SEA at such time and in such manner and containing such information as the SEA may subsequently require.

The report must provide a detailed accounting of the use of funds, including how the LEA is using funds to measure and address learning loss among students disproportionately affected by coronavirus and school closures, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care. The SEA may require additional reporting in the future. (See also 2 CFR 200.328-200.329).

Yes

Any LEA receiving funding under this program will have on file with the SEA a set of assurances that meets the requirements of section 442 of the General Education Provisions Act (GEPA) (20 U.S.C. 1232e).

Yes

To the extent applicable, an LEA will include in its local application a description of how the LEA will comply with the requirements of section 427 of GEPA (20 U.S.C. 1228a). The description must include information on the steps the LEA proposes to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede equal access to, or participation in, the program.

Yes

Section: Narratives - ESSER II Reporting

USES OF FUNDS

LEAs may be required to track the following expenses if they were selected in the Usage of Funds section.

- Purchasing educational technology (including hardware, software, and connectivity), which may include assistive technology or adaptive equipment
- Activities focused specifically to addressing the unique needs of low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth
- Providing mental health supports and services
- Sanitization and minimizing the spread of infectious diseases, including cleaning supplies and staff training to address sanitization and minimizing the spread of infectious diseases
- Summer learning and supplemental afterschool programs
- Other (uses of funds not included above)

I understand that I may have to report on the requirements listed above.

Yes

HOME INTERNET ACCESS

LEAs may be required to report on the types of services provided if funds were spent on home internet access (purchasing educational technology which includes connectivity) for students. Types of services may include any or all of the following:

- Mobile hotspots with paid data plans
- Internet connected devices with paid data plans
- District pays for the cost of home Internet subscription for student
- District provides home Internet access through a district-managed wireless network

I understand that I may have to report on the requirements listed above.

Yes

LEARNING DEVICES

LEAs may be required to report on the number of students that received devices per grade span (elementary vs. secondary) and the proportion based on total enrollment if funds were spent on learning

devices for students.

I understand that I may have to report on the requirements listed above.

Yes

STUDENT PARTICIPATION AND ENGAGEMENT

LEAs may be required to report on all methods used to document student participation and engagement during remote learning if funds were used to develop, initiate and/or implement remote learning. Methods may include any or all of the following:

- Submission of assignments
- Participation in assessments
- Tracking student logins to online learning platforms
- Participation in individual coaching or check ins
- Participation in email, text or other electronic communication
- Participation in help lines or hot lines for help with remote learning
- Participation in synchronous online classes
- Other

I understand that I may have to report on the requirements listed above.

Yes

FULL TIME EQUIVALENT POSTIONS (FTE)

LEAs may be required to report the number of full-time equivalent (FTE) positions employed in the LEA. *(The number of FTE positions includes all staff regardless of whether the position is funded by Federal, State, local, or other funds—and equals the sum of the number of full-time positions plus the full-time equivalent of the number of part-time positions.)*

I understand that I may have to report on the requirements listed above.

Yes

Section: Budget - Instruction Expenditures

BUDGET OVERVIEW

Budget

\$500,881.00

Allocation

\$500,881.00

Budget Over(Under) Allocation

\$0.00

INSTRUCTION EXPENDITURES

Function	Object	Amount	Description
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	200 - Benefits	\$450,881.00	Payroll Health Benefit expense to ensure the continuity of the District's operation and services by maintaining our teaching staff.
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	\$50,000.00	Lease purchase of Samsung Chromebooks to ensuring all students have access to the District's educational programming regardless of the method of delivery.
		\$500,881.00	

Section: Budget - Support and Non-Instruction Expenditures

BUDGET OVERVIEW

Budget

\$500,881.00

Allocation

\$500,881.00

Budget Over(Under) Allocation

\$0.00

SUPPORT AND NON-INSTRUCTIONAL EXPENDITURES

Function	Object	Amount	Description
		\$	
		\$0.00	

Section: Budget - Budget Summary

Display a read-only table showing total budget and allocation amounts.

Budget

\$500,881.00

Allocation

\$500,881.00

Budget Over(Under) Allocation

\$0.00

BUDGET SUMMARY

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
1000 Instruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1100 REGULAR PROGRAMS – ELEMENTARY / SECONDARY	\$0.00	\$450,881.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$500,881.00
1200 SPECIAL PROGRAMS – ELEMENTARY / SECONDARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1300 CAREER AND TECHNICAL EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1400 Other Instructional Programs – Elementary / Secondary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1600 * ADULT EDUCATION PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1700 Higher								

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	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
Education Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1800 Pre-K	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2100 SUPPORT SERVICES – STUDENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2200 Staff Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2300 SUPPORT SERVICES – ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2400 Health Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2500 Business Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2600 Operation and Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2700 Student Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2800 Central Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3000 OPERATION OF NON-INSTRUCTIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100 Food Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
3200 Student Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4000 FACILITIES ACQUISITION, CONSTRUCTION AND IMPROVEMENT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$450,881.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$500,881.00
				Approved Indirect Cost/Operational Rate: 0.0000				\$0.00
				Final				\$500,881.00